## Purely Pilates Terms of Booking Teacher Training Courses

- 1. Payment Policy all courses must be paid in advance.
  - Upon receipt of your registration form we require a deposit of £150 to secure your course place.
  - b) The balance must be paid in full 30 days prior to the start of the course.
  - c) If you book a course within 30 days of its start date, the full course fee must be paid to complete your registration.
  - d) Our accepted payment methods are:
    - By Pay Now button (secure payment gateway) Deposit only.
    - By Internet Banking to Purely Pilates; Sort 83-16-11; Account 00294820. Please ensure you reference the internet payment with your name.
    - Card payment either at Purely Pilates or over the phone. We accept all major cards.

## 2. Cancellation Policy.

- a) Notice of cancellation received 30 days or more before start of course full refund less £50 admin fee
- b) Notice of cancellation received between 7 & 30 days before course start £150 fee.
- c) Notice of cancellation received less than 7 days before course start £250 fee.
- d) An alternative to cancellation is to transfer to another course for which we charge a £35 transfer fee
- e) Purely Pilates reserves the right to cancel any course, in which case all fees already paid to Purely Pilates will be refunded in full.
- f) In the event of a course cancellation, Purely Pilates is not responsible for any travel or accommodation costs.
- 3. No show. If you do not turn up on the day without prior notice of cancellation the course is charged in full, i.e. you are not entitled to a refund.
- 4. Purely Pilates course schedules are subject to change. We may, at any time, choose to withdraw a course, price option or promotion.
- 5. Places are limited to a maximum of 8 per Mat course and 6 per Reformer course. In the event of you paying the fee and a course being full, your fee will be returned straight away.
- 6. There is a minimum number of participants for each course to go ahead. Should this number not be met, you will be contacted and offered an alternative course, if available. Otherwise any fees will be refunded in full.